



SBIR/STTR Micro-Grant Application (rev. 2026)

The Montana Innovation Partnership powered by MSU TechLink Center is funded in part through a Cooperative Agreement with the U.S. Small Business Administration and Montana State University under the SBA Office of Innovation and Investment Federal and State Technology Partnership (FAST) program with additional funding from the Montana Department of Commerce.

Purpose:

The MTIP FAST Micro-Grant Program is an initiative to support preliminary research and other activities associated with the development and submission of a Phase I or Phase II SBIR/STTR proposal to a federal agency. The goal is to increase the competitiveness of Montana's SBIR/STTR proposals, thereby increasing the number of awards to Montana small businesses and the successful commercialization of SBIR funded technology. Only one award per company is allowed per federal fiscal year. All TechLink micro-grant awards are subject to availability of state and/or federal funds.

Eligibility and Application Process

1. Applicants must be eligible to compete in the SBIR/STTR programs as defined in https://www.sbir.gov/sites/default/files/elig_size_compliance_guide_1.pdf
2. Complete and sign this application form. Submit the signed application and required supplemental documents listed on the last page of this application via email to Ann Peterson, TechLink SBIR/STTR Outreach Program Director, at ann.peterson@montana.edu.
3. Up to \$3,000 may be requested in the itemized budget form provided. Only items listed in the itemized budget section of this application will be considered for reimbursement.
4. Reimbursed costs cannot be covered by other sources of funding (federal, state, or private) if those other sources are already intended to cover the same expenses. This principle ensures that no duplication of funding occurs for the same cost.
5. Completed applications must be received no later than four weeks before the submission deadline.
6. TechLink staff will review the microgrant application and notify the applicant of approval/denial.
7. Before reimbursement is made, the awardee must provide TechLink official documentation showing the submission of the SBIR/STTR proposal and receipts for actual expenditures equal to or greater than the reimbursement requested.
8. A final payment will be issued after TechLink receives proof of submission, an invoice from the approved applicant, and copies of expense receipts. Receipts will be reviewed in conjunction with the approved budget. Changes in the budget must be pre-approved before reimbursement is issued.
9. The awardee must notify TechLink about the outcome of the SBIR/STTR proposal. Failure to do so will result in ineligibility of that awardee to apply for the micro-grant program in the future.
10. Awardees must agree to participate in the TechLink success story program and associated data collection surveys for a period of 10 years following the micro-grant award.

Please submit applications via email to Ann Peterson, ann.peterson@montana.edu with the email subject line: *TechLink Micro-Grant Application for [Your Firm Name]*.

Montana Innovation Partnership SBIR/STTR Micro-Grant Program Application Form

This form cannot be saved online. Please save the form to your computer, complete all fields save again, and attach the completed form to an email back to TechLink with the required attachments. Incomplete forms may be disqualified. If you require assistance completing or submitting the form, contact the TechLink Program Office by phone at: (406) 994-7788 or send an email to: ann.peterson@montana.edu

Company Legal Entity Name	
Headquarters Street/Mailing Address, City, State, and Zip Code	
Website	
Company Point of Contact (POC)	
Company POC Phone	
Company POC Email	
Principal Investigator (PI)	
Is PI employed by Company or at Research Institution	
PI Phone	
PI Email	
Has the Company received SBIR/STTR funding before (Y/N)?	
Agency and Solicitation Number	
Topic Number/Sub-Topic or Research/Portfolio Area	
Proposal Close Date	
Will a university or Federally Funded R&D Lab be involved? If so, which?	

The following documents are **required** and must be included as attachments with your email submission.

- Biographical sketch, CV, or resume of PI
- Technical brief/abstract/summary** (2-page limit, 1” margins, single spaced, min. 10 pt. font). Discuss the **problem and market opportunity, technology/innovation, project objectives, and description of the effort**. Include at least one paragraph discussing the **anticipated results** and one paragraph discussing **commercial potential and competition**.
- A recently signed [IRS W-9 form](#) (for vendor establishment with MSU)

Signature/Certification

The applicant hereby certifies:

- I have not received concurrent funding support from other sources that duplicates the purpose of the requested grant. All statements, attachments and information contained herein are true and correct to the best of my knowledge. I understand that this application will be reviewed by TechLink and that submission of a complete application does not guarantee an award of grant funds.

- On behalf of the organization identified in this application, I certify that the submitting applicant company meets all the eligibility requirements of the federal Small Business Innovation Research/Small Business Technology Transfer programs under the Small Business Administration
https://www.sbir.gov/sites/default/files/elig_size_compliance_guide_1.pdf

- On behalf of the organization identified in this application, I certify that the submitted application meets all the eligibility requirements for the TechLink Micro-Grant Program. I understand that no funds will be awarded to a project without the written or electronic approval notification by TechLink, Montana State University.

- That the applicant will comply with all applicable laws and regulations prohibiting discrimination based on race, sex, religion, national origin, age, or handicap.

- The applicant is aware TechLink must comply with certain state requirements, which may impact proposed projects. TechLink funded projects must comply with all federal, state and community licenses, permits, laws and regulations.

- To the best of my knowledge and belief, the information contained in this application is true and correct and the governing body of the applicant has duly authorized the documentation.

Signed by (Authorized Signatory): _____

Printed Name & Title: _____

Date: _____

Applicant Firm's Federal tax ID number: _____